



Australian Government
Australian Skills Quality Authority

ASQA

Mr. Matthew Trounce
Chief Executive Officer
BPG Pty Ltd
matthew@entryeducation.com.au

Sent by email on: 5 December 2023

RTO Code: 41529
Audit No.: AUDREC0012380
Application(s): RENVET0005986

Dear Mr Trounce

Application for renewal of RTO registration—granted

I am writing to let you know your application to renew your registration as a registered training organisation (RTO) has been granted under section 17 of the *National Vocational Education and Training Regulator Act 2011* (NVR Act).

This decision was made on behalf of the National Vocational Education and Training Regulator (the Regulator) on 4 December 2023.

This letter contains further information about this decision and your registration.

Need more information?

If you have any questions or need more information, call 1300 701 8014 or email enquiries@asqa.gov.au.

If you would like to speak to us in a language other than English, please call the Translating and Interpreting Service on 131 450.

Yours sincerely

Jane Connellan
Director, Compliance Management

Attachment:

1. Certificate of registration
2. Assessment of evidence of compliance

Further information

Registration details

Renewal of registration as an RTO has been granted for:

Legal name:	BPG Pty Ltd
Business names(s)	MRT Training Entry Education
RTO code:	41529

Period of registration

Your approved period of registration started on 20 June 2023 and ends on 19 June 2030.

A certificate of registration is attached.

Scope of registration

The vocational education and training (VET) courses that your organisation is registered to deliver are listed on the [National Register](#).

RTO obligations

As an RTO, it is your responsibility to ensure you comply with a range of obligations during your registration period. These responsibilities are set out in the 'your obligations as an RTO' section of this letter.

What is the background for our decision?

We sent your organisation a letter on 11 September 2023 to let you know we identified non-compliance during your compliance assessment.

This letter invited your organisation to provide us with a written response by 10 October 2023.

On 10 October 2023 you provided evidence that demonstrates you have addressed the non-compliance.

A copy of the Assessment of evidence of compliance is attached for your reference.

Who made the decision?

This decision was made by a delegate of the Regulator.

The *National Vocational Education and Training Regulator Act 2011* (NVR) Act allows the Regulator, who is the Chief Executive Officer of the Australian Skills Quality Authority (ASQA), to delegate their power to make decisions on registrations to another person at ASQA.

What can I do if I'm not satisfied with this decision?

If you don't agree with our decision you may apply to ASQA to conduct an internal review of this decision by submitting an 'Application for ASQA to review a decision' in [asqanet](#) within 30 days of receiving this notice.

Your application should outline your reasons for disagreeing with the decision and include any documents to support your reasons.

We will advise you of the outcome of the internal review in writing within 90 days of receiving your complete application.

If you need more time to submit your internal review application, you can also submit an extension of time application within 21 days of receiving this letter.

Please see our [How to apply for a review](#) web page for details on how to apply for an internal review or to request an extension.

In this instance, because the decision was made by a delegate, rather than by ASQA's Chief Executive Officer, the Administrative Appeals Tribunal (AAT) cannot review the decision until ASQA has completed an internal review. You can find more information about the AAT review process on [their website](#).

How to access documents about this decision

Your organisation may have the right to access further documents under the *Freedom of Information Act 1982*. Learn more about Freedom of Information (FOI), and [how to make an FOI application](#).

Your obligations as an RTO

Complying with legislation

If the training and assessment you provide is likely to lead to students applying for a licence or recognition to operate in a relevant industry, you will need to ensure that you meet the requirements of the relevant national or state/territory regulator(s).

Contact the relevant regulator(s) to make sure you [comply with all regulatory requirements](#) before you deliver and ensure that marketing materials are accurate.

Changes to scope of registration

You must apply and get approval from ASQA to [change the scope of your registration](#).

There are financial penalties for RTOs that provide all or part of a VET course outside their scope of registration.

Notify us when your details change

You need to [notify ASQA when your registration details change](#).

This includes changes to your address, key staff details, delivery locations, third party agreements, legal or trading name, financial status, legal entity or ownership.

Annual reporting obligations

You need to collect and report on a range of data about your business and operations each year, including:

- quality indicator data
- total VET activity data.

You also need to submit an annual declaration on compliance each year.

Learn more about your [annual reporting obligations](#).

Fees and charges

RTOs need to pay an annual registration charge.

Visit our website for information about [registration fees and charges](#).

Maintaining compliance

As a registered training organisation (RTO), you need to comply with the conditions of registration set out in section 22-28 of the NVR Act.

This includes ensuring compliance with the [VET Quality Framework](#):

- *Standards for Registered Training Organisations (RTOs) 2015*

- Fit and proper person requirements
- Financial viability risk assessment requirements
- Data provision requirements
- Australian Qualifications Framework.

You should always ensure:

- your student experience meets the requirements of the standards
- you meet your legal and management responsibilities.

To check you meet each of your requirements, you should:

- carry out regular self-assessment against the standards
- ensure the way your staff operate and conduct your business aligns with your documented systems and processes.

We publish a range of [guidance and resources](#) on our website to help you understand the requirements of the VET quality framework.

How to withdraw your registration

If you want to stop operating as an RTO, apply to [withdraw your registration](#).